



HATTON VALE STATE SCHOOL

Independent Public School

Hannant Rd, Hatton Vale QLD 4341

www.hattonvaless.eq.edu.au

Ph: 07 5460 4333

Fax: 07 5460 4300

Hatton Vale State School welcomes expression of interest from members and organisation of the local community who are interested in hiring out school facilities for various events, activities and functions. Our well-equipped facilities provide an ideal space for a wide range of events, including workshops, meetings, seminars, community gatherings, sports and more.

Please fill out the below form and email to BSM@hattonvaless.eq.edu.au and our Business Manager will be in contact with a quote. We will review your expression of interest and get in touch with you shortly to discuss your requirement and the availability of our facilities. If you have any urgent enquiries, please contact administration on (07) 5460 4333

Hire Details:

Please indicate what you wish to use our facilities for:

What is the frequency you wish to hire our facilities (weekly/Fortnightly, Monthly) _____

Applicant Details:

Organisation Name	
Contact Person	
Contact Email	
Contact Mobile	
Public Liability Insurance Company	
Type of Event/Activie	
Number of Attendees/Participants	
Addition Requirements/Comments (Equipment/Furniture Required?)	

Terms and Conditions:

1. Submission of this Expression of Interest (EOI) form does not constitute a confirmed booking.
2. The availability of facilities is subject to school's schedule and prior bookings
3. School activities and events will take precedence over external hire bookings
4. The hirer is responsible for any setup, clean up and restoration of the facility after the event.
5. Hirers must adhere to the school policies, including safety and security guidelines.
6. Fees and charges associated with the facility hire will be advised if EOI processes to the booking stage.
7. The hirer has a current public liability insurance policy for an amount of not less than twenty million dollars (\$20m) with an insurer approved by Hatton Vale State School.
8. The school reserves the right to decline any booking request at its discretion.